

JOHN ENGLER
GovernorDEPARTMENT OF MANAGEMENT AND BUDGET
JANET E. PHIPPS, Director**OFFICE OF RETIREMENT SERVICES**Telephone: 517•322•5103 Outside Lansing: 1•800•381•5111
<http://www.state.mi.us/dmb/ors/>JUDGES RETIREMENT SYSTEM
PUBLIC SCHOOL EMPLOYEES RETIREMENT SYSTEM
STATE EMPLOYEES RETIREMENT SYSTEM
STATE POLICE RETIREMENT SYSTEM
DEFINED CONTRIBUTION PLAN
DEFERRED COMPENSATION PLANS
PO BOX 30171 • LANSING MI 48909-7671

Application for Military Service Credit

- **INTERVENING ACTIVE DUTY MILITARY SERVICE CREDIT**
- **NONINTERVENING ACTIVE DUTY MILITARY SERVICE CREDIT**
- **INTERVENING ACTIVE AND INACTIVE DUTY MILITARY SERVICE FOR TRAINING CREDIT**

QUALIFYING FOR MILITARY SERVICE CREDIT

As a Michigan Public School Employees Retirement System member, you can receive additional service credit toward retirement for qualifying types of military service with the United States Army, Navy, Marine Corps, Air Force or Coast Guard. Types of military service eligible for credit are:

- active duty, either intervening or nonintervening to your public school employment; and
- active duty or inactive duty for training, intervening to your public school employment.

Additional service credit will increase your pension. As a Retirement System member, you may:

- use additional credited service to qualify for a pension earlier than otherwise possible;
- use **intervening** military service to satisfy the 10-year minimum service credit requirement to vest; and
- purchase military credit at any time.

You may not:

- use nonintervening active duty military service to satisfy the 10-year minimum service credit requirement to vest. *Credit for nonintervening active duty military service is recognized when you have completed a minimum of 10.0 years of Retirement System service; or*
- use purchased credit to satisfy the five-year service credit requirement for full retirement after age 60 as a participant in the Member Investment Plan.

If you terminate employment before you are eligible to receive a pension, the payment will be refunded upon request.

If you have questions after reading this application, please telephone the Office of Retirement Services (ORS) at (517) 322-5103 or (800) 381-5111.

INSTRUCTIONS

Check the box at the top of page 3 for the type of service credit you are requesting. Complete page 3 and submit it to the Office of Retirement Services. Retain pages 1 and 2 for your records.

- For intervening and nonintervening active duty military credit, submit with your application a photocopy of your discharge papers showing your date of entry and date of discharge.
- For intervening Active or Inactive Duty for Training credit, you should submit your military discharge papers, if available. Otherwise, you may submit your official orders, reporting instructions or other official documents for review to determine if your service qualifies under the Veterans' Reemployment Rights Act of 1974.

You can obtain copies of service records by contacting:

National Personnel Records Center
Military Personnel Records
9700 Page Boulevard
St. Louis, MO 63132

Requests for certification of service should include your full name, former names, Social Security number, dates of service, branch of service, date of birth and place of birth.

ELIGIBILITY REQUIREMENTS

You must have an employee/employer relationship with a Michigan public school at the time of purchase. **If you are retiring or terminating employment, you must make payment before termination.**

Credit under the Retirement System is not available if you are, or will be, receiving a pension or annuity for the same service from another retirement system. This restriction does not apply if you are, or will be, eligible for federal retirement for service in the Reserve.

Active Duty Military Service - Intervening: As a Retirement System member, you may receive up to 6.0 years of service credit at no cost if:

- you left employment with an educational agency under Michigan Public School Employees Retirement System and directly entered active duty in the United States armed forces; and
- you returned to employment under Michigan Public School Employees Retirement System within 24 months after discharge.

Nonintervening: As a Retirement System member, you may purchase up to 5.0 years of retirement credit for nonintervening active duty service in the United States armed forces. The combined total of both intervening and nonintervening active duty military service credit cannot exceed 6.0 years.

Intervening Active or Inactive Duty for Training: As a Retirement System member, you may receive credit, under certain circumstances, if:

- you left employment with an educational agency under Michigan Public School Employees Retirement System and directly entered active or inactive duty for training; and
- you returned to the same educational agency immediately upon discharge.

The Veterans' Reemployment Rights Act of 1974, a Federal law, ensures this credit if you satisfy certain requirements.

Note: The majority of Michigan National Guard credit and U.S. Forces Reserve credit were repealed by the Universal Buy-In provision. Active Duty Training for the initial six months of Basic Training, weekend duty, and summer camps time can not be purchased or credited unless they interrupt your Michigan Public School employment, i.e., intervening service credit.

COST

You can receive credit for intervening active duty service at no cost. You may purchase credit for nonintervening active duty service. If you served intervening active duty or inactive duty for training, the date of your service will determine whether you or your employing educational agency at the time of the service pay the cost.

For nonintervening active duty military service, the cost for each year of credit you purchase is five percent of your last school fiscal year's (July 1 through June 30) compensation earned. If you earned more in a previous year, use the highest previous year's earnings to figure the cost. If you are a part-time employee, your earnings will be equated to full time. The school fiscal year compensation used to compute your cost is not to exceed your final average compensation, which is determined at the time of retirement. You may make payments equal to one or more full years and/or a remaining fraction of a year.

To estimate your cost for one year of credit, use the following formula. To estimate your total cost, multiply the cost for one year by the total years eligible to purchase.

Compensation

x 5% (.05)

= Cost for One Year

For intervening active or inactive duty for training, the cost is the amount of retirement contributions that would have been paid had you remained a public school employee. The member pays the retirement contributions due during the contributory period (pre-July 1, 1977, and the post-January 1, 1987, Member Investment Plan charge, if applicable). The educational agency pays the retirement contributions due during the noncontributory period (post-July 1, 1977).

APPLICATION DUE DATE

The date the Retirement Office receives your application may affect your cost. You should apply early to allow adequate processing time. The application should arrive in the Retirement Office no later than June 1 for you to make payment during the current school fiscal year ending June 30. Allow four weeks for the billing process. If you apply and receive a billing statement, you are not obligated to purchase the credit.

